

COATC Smoking Policy

OBJECTIVE:

- Implement City of Heath Ordinance No.4-2005, which prohibits public smoking
- Provision of a consistent smoking policy that encompasses the entire COATC campus

POLICY:

- Smoking is prohibited in all buildings including outdoor enclosed areas, except smoker huts, and outdoor areas near entrances or windows.
- *Non-smoking areas* will be identified with placement of signs that consists of either the words “No Smoking” or the international symbol for no smoking, a burning cigarette enclosed in a red circle. Additionally, “No Smoking” signs will include the telephone number of the Licking County Health Department. *Smoking areas* shall be identified by a white sign with blue letters that read “Smoking Area”.
- The placement of ashtrays and other smoking receptacles is prohibited in all areas except in structures that have been identified as a designated Smoking Area or smokers hut as defined under Heath Ordinance 4-2005.
- There are four (4) structures on campus that are recognized as smoker huts where smoking is considered permissible under the City of Heath Ordinance and this policy. All persons desiring to smoke on the COATC campus are encouraged to use these structures. These areas are identified with proper signage. The two northern most gazebos on both the east and west sides of Building #4 and the two glass enclosures also located on both the east and west side of Building #4 are the four structures.
- Eating and leisure are discouraged in designated smoker areas. The smoker huts are for smoking purposes only.
- Signs shall be posted at the entrances to all facilities, buildings and structures located on the campus. The “No Smoking” signs shall include the telephone number of the Licking County Health Department for the purpose of reporting a potential violation.
- Reports to the County Health Department made prior to Heath’s Ordinance taking affect will be shared with the COATC employers.
- By Ordinance, all employers must enact a personnel smoking policy. The Port Authority will include a smoking policy in its Employee Manual and encourage all COATC employers to do the same.
- The Port Authority will not retaliate against an employee, applicant for employment, or customer because that person attempts to prosecute a violation, or exercises any rights under the City of Heath smoking ordinance or the smoking policies of the Port Authority.
- The employer is responsible for policing the actions of their employees for the purpose of complying with this policy.
- This policy attempts to comply with all local regulations. The City of Heath Ordinance No. 4-2005, Smoking Ordinance, takes precedence over this policy.

_____/ Date _____
Rick Platt, Executive Director