



Heath-Newark-Licking County Port Authority Incident Reporting Form

INCIDENT INFORMATION

Party(s) Involved			
Name	Address	Phone	Type of Injury/Property Damage

Date/Time of Incident:	
Nature of Incident:	

Location of Incident: (Please be very specific and detailed as possible.)

Witness Information:
Name:
Address:
Phone:
Witness Description:

Incident Reported to: _____ Date: _____

Report Taken by: _____
Signature: _____
Date: _____

Please print out completed form, sign, and submit it to the Port Authority, 851 Irving Wick Dr W, Heath, Ohio 43056.